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NATIONAL SECURITY AGENCY
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MEMORANDUM FOR THE CHAIRMAN, NATIONAL FOREIGN INTELLIGENCE
BOARD (NFIB)

SUBJECT: Review of SCI Access Approvals -
INFORMATION MEMORANDUM

1. We have reviewed our procedures for granting access approval for Sensitive Compartmented Information (SCI) to NSA personnel and our affiliated contractors. We found that our current system of control by Offices of Primary Interest provides a thorough examination of the "need-to-know" whenever an employee is nominated for access to SCI and their sub-compartments or is transferred from one job to another. This system extends to SCI contracts which we keep to the bare minimum. The NSA technical contracting representatives decide on the maximum number of contractor personnel who may have access to the classified work of such contracts. Contractor personnel are debriefed from all SCI compartments as soon as contracts and subcontract work is completed.

2. Still, there is always room for improvement and we believe that an effort to reinforce the "need-to-know" principle at this time would be productive. To that end, we have initiated an internal review process to ensure that only those persons with current and valid needs continue to have access.

A handwritten signature in black ink, reading "W E Odom", is positioned above the typed name.

WILLIAM E. ODOM
Lieutenant General, USA
Director